

WORKSHEET FOR A BUILDING/ALTERATION/ZONING PERMIT

Only FILL out what pertains to your project

1. Location address

2. Proposed Use

3. Square feet of earth disturbance for total project

4. Type of Use

5. Number of Structures

6. Lot Area

7. Number of families

8. Type

9. Size of Structure.....Length

Width

Height at Peak

10. Total Square Feet of Floors

11. Number of stories

12. Number of rooms.....Bed

Bath

Kitchen

13. Basement

14. Type of Heat

15. Type of Frame

16. Type of Siding

17. Garage

Public

Private

18. Number of Parking Spaces.....Interior

Exterior

19. Building Setbacks (Actual distances, measurement from center-line of road(s), if applicable)

Front

Rear

Right Side

Left Side

20. Type of Work.....Water Supply

Sewage Disposal

21. Work will be.....Started By

Completed By

22. Value of the Construction

23. Record OwnerName

Address

Phone Number

E-mail

24. Record BuilderName

Address

Phone Number

E-mail

PLOT PLAN

Outline the shape of the building lot, show dimensions, and locate NORTH point. Outline building to be constructed, designate any other buildings on the same plot, show dimensions, show setback of front yard, rear yard, and side yards, and locate water well, sanitary system and driveway on a separate sheet.

VERY IMPORTANT MESSAGE

This form data is **NOT** retained. Before closing out be sure to PRINT this form. If you wish to save the information, your computer should have a print to PDF option as a PRINTER option. You can then PRINT TO PDF for your personal copy.