

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 5, 2017
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were Vice Chairman, George Wessner, Jr.; Member Robb Werley; Administrator Brian Carl; Solicitor Charles Waters, Esq.; Engineer Chris Noll and Secretary Jill Seymour.

After the Pledge of Allegiance, George Wessner, Jr. made a motion to approve the December 1, 2016 meeting minutes and the 2017 Reorganization meeting minutes, as written. Robb Werley seconded the motion. Motion carried. Richard Hughes made a motion to approve the 2017 Auditors meeting minutes, as written. George Wessner, Jr. seconded the motion. Motion carried. Robb Werley made a motion to approve the monthly bills, as submitted. George Wessner, Jr. seconded the motion. Motion carried.

Richard Hughes noted that at the reorganization meeting, we had to approve last years pay for Brian Carl, Judy Hoffman and Janet Henritz, due to them having their reorganization meeting on the same night. They each received a \$1.00 pay raise. Richard Hughes made a motion to pay Brian Carl, \$50.00 per hour, Janet Henritz and Judy Hoffman \$36.00 per hour for their services. Robb Werley seconded the motion. Motion carried.

There was a mix up on the SEO and alternate. Richard Hughes made a motion to appoint Chris Noll, Keystone Engineering Consultants as SEO and Brian Carl as alternate SEO. George Wessner, Jr. seconded the motion. Motion carried.

Richard Hughes opened the floor for public comment, hearing none, he moved on with the agenda.

No comment from Solicitor. Engineer Chris Noll said the MS4 waiver was submitted. Brian Carl noted that their Township building hours have changed to 8:30 am to 4:30 pm, Monday through Friday.

Joe Kalusky said in December they finished putting #4 stone on Browning, approximately 3-4 triaxle loads worth. They had 7 days of winter maintenance. The dirt and gravel grant came through for the Valley Bridge. They put a V plow in the grader, serviced all trucks, working on the new

mowing tractor. They also removed some trees at the bottom of Hollenbach Road that were going to fall. In January they will continue with winter maintenance and do some tree trimming.

George Wessner said that we will use Kuhns and Anthony to pave Gruber Road and the balance of our liquid fuels money will go to oil and chip. Joe Kalusky said they will also need to do patch paving. Joe will call Pete and get him on board for spring paving. The road crew got a very nice letter from the residents of the Manor. This letter will be in the minute's book.

Keith Strohl called the sheriff's office in Chester County to check on the status of getting Lowhill Associates served. They have tried three times to serve. Everything is locked up on the property, but the signage is still up. Our options are we can serve by advertising, the judge will approve. The last home is currently being built now. We will eventually have to take over the roads; they are private as of right now. We are providing winter maintenance. George Wessner, Jr. would like to talk to someone he knows who knows the builders and see if we can get anywhere that way. No action has happened in the Kristofik enforcement. Fema storm reimbursement in the amount of \$15,031.83 has been received.

The Supervisors will look at the mini cell tower ordinance, and then it will go to our planning, Lehigh Valley Planning, and then a small hearing before we could adopt it.

Integrity Auto has 42 cars onsite. They are only supposed to have 29 at the most. Brian is waiting for Mark Benson to get back to him.

An e mail was sent to Richard Molchany of Lehigh County to get an update on the Bittners Corner bridge replacement, we have not heard back from him yet.

The Tax Certification ordinance and resolution is ready for advertisement. Brian will advertise for the February meeting. Richard Hughes made a motion to advertise in the Northwestern Press for February adoption. George Wessner, Jr. seconded the motion.

We received one sealed bid for the snow plow for \$100. At this time, we are rejecting the bid and keeping the plow as a spare.

George Wessner, Jr. made a motion to accept resolution 2017-1 User Fee Schedules, with a few minor increases. Robb Werley seconded the motion. Motion carried.

Apollo Drive request: Bob Grow of 3570 Apollo Drive has issues with GPS, UPS, etc. He is concerned about fire trucks. He is asking if we will put up a sign stating Apollo Drive with an arrow. This is a private road. The Supervisors are ok with putting up the sign, but would like the resident to pay for the cost of the sign; our guys will put it up.

An Ag Security application was received for David Pattishall. Richard Hughes notes that it was received and made a motion to table. Robb Werley seconded the motion. Motion carried.

Chris Noll will check on the progress of the design of Bear Bridge and report back at the February meeting. Chris received the building plans from Jill that shows the underground tank. He will get with Joe on what needs to be done for an oil separator.

Richard Hughes opened the floor for public comment. Hearing none, he moved to adjourn. Rob Werley seconded. Motion carried.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:15 pm.

Respectfully Submitted,