

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 7, 2016
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, member; Brian Carl, Administrator; Charles Waters, Esq., Solicitor; Chris Noll, Engineer and Secretary Jill Seymour

After the Pledge of Allegiance, Richard Hughes made a motion to approve the Reorganization meeting and the December meeting minutes, as written. George Wessner, Jr. seconded the motion. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion. Richard Hughes opened the floor for public comment, hearing none, moved on with the agenda.

Richard Hughes noted that there were two executive sessions held, January 4, 2016 and January 7, 2016 to discuss employment related issues.

Lillian Rupp Estate: Major 2 lot, final plan dated 12/16/15: 7816 Claussvile Rd. Richard Hughes made a motion to accept the final plan for review. Robb Werley seconded the motion. Richard Hughes said that if the property gets sold a separate driveway must be installed. Mr. Cromeans would like a stipulation of if it is sold to a non-family member a separate driveway will be installed. Richard Hughes made a motion for a conditional approval pending verbage on the shared driveway, if sold to a non-family member, separate driveway will be installed. Robb Werley seconded the motion.

Richard Hughes made a motion to approve resolution 2016-1 for Lillian Rupp Estate sewage facility planning module. Robb Werley seconded the motion.

Gregg Cromeans paid the \$1500 recreation fee with check number 5381.

Charles Waters stated that the LCA had a meeting with Upper Macungie Authority and they are working through a few issues. Should have their

agreement with UMTA within the month. Then we will continue our agreement.

Chris Noll spoke with Roy Stewart about Aspen Court/Ridgeview, Roy had no recollection of discussing the letter of credit expiring or getting it renewed. Chris figures that the paving will cost around \$40,000. Charles Waters said that letters went out on 12/10/15 to Lowhill Associates that winter maintenance will not be provided by Lowhill Township any longer due to non-payment of invoices. According to Mr. Waters, there is no money at this time. He is looking into assets and will get back to us. The August 1, 2013 meeting minutes state that Roy Stewart will review the letter of credit for Ridgeview Estates and see if it needs to be reviewed. Roy was also going to go to Ridgeview Estates and inspect the road and have them put binder course down. Brian Carl has a draft letter to be approved to send to the residents. Richard Hughes would have liked it sent prior to the meeting so the residents could have come in to voice their opinions. The letter will go out next week. Mr. Waters would like another month to do some research and see what our options are at this point. He would also not recommend discontinuing winter maintenance, due to ambulance and fire trucks due to liability and safety of our residents. George Wessner, Jr. agrees with Mr. Waters and said we need to figure out what our options are and move forward. George Wessner, Jr. is going to have a look at the road and check the condition. We will continue winter maintenance for the residents. It was decided not to send a letter to the residents.

Brian Carl has nothing to report.

Joe Kalusky said that in December they completed the brackets and buckets for tree trimming. Three trucks have been repainted, frames, bodies and rust. In January they are working on Narris Bridge, weather permitting they will trim trees and tiger mow. Chris Noll is working with Joe and PennDot and their inspection firm on what needs to be done on Narris Bridge. Most likely the bridge will be closed for the winter.

Integrity Auto: Brian Carl checked the zoning decision about the vehicles. They must maintain the home. Terry Naugle was in to ask about the broken windows.

Richard Hughes made a motion to hire Erik Lynch to work on the road crew full time for \$19/hour with benefits on a 120 day trial basis. George Wessner, Jr. seconded the motion.

Carol Betz was in to turn over delinquent taxes. Richard Hughes signed the paperwork.

Spring Clean Up will be on Saturday April 9, 2016 from 8 am to Noon at the Municipal Building. Jill Seymour will notify Teena Bailey that we will allow them the use of the Township Building, as we have in past years.

LCATO business dinner will be held on Friday February 5, 2016 at the Schnecksville Fire Company.

Richard Hughes made a motion to approve resolution 2016-2 for user fees. Robb Werley seconded the motion.

Richard Hughes opened the floor for public comment, hearing none; Robb Werley made a motion to adjourn, seconded by Richard Hughes.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:30 pm.

Respectfully Submitted,