

**LOWHILL TOWNSHIP  
BOARD OF SUPERVISORS  
NOVEMBER 6, 2014  
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm by Chairman Richard Hughes. Also present were George Wessner, Jr., Vice Chairman; Robb Werley, Member; Charles Waters, Esq., Solicitor; Ryan Christman, Engineer; Brian Carl, Township Administrator and Secretary Jill Seymour.

After the Pledge of Allegiance, Robb Werley made a motion to approve the October 2, 2014 meeting minutes, as written. George Wessner, Jr. seconded the motion. Motion carried. Richard Hughes made a motion to pay the monthly bills, as submitted. Robb Werley seconded the motion, motion carried. Richard Hughes opened the floor for public comment, hearing none, moved on with the agenda.

Costello Farms- 2 lot minor subdivision- sketch plan dated 10/3/2014: 4712 Kistler Road. George Wessner, Jr. made a motion to accept the sketch plan for review, seconded by Robb Werley. This property is 152 acres, would like to subdivide 12.9 acres with the home and buildings. Plan was approved by the Planning Commission to move to the Board. Richard Hughes made a motion to approve the sketch plan as submitted. George Wessner, Jr. seconded the motion. Motion carried.

Solicitor comments: None.

Engineer comments: None.

Brian Carl said there is a Zoning Hearing Board meeting coming up on 11/18/2014 for Sharp Propane.

Joseph Kalusky said they finished Bear Bridge, mowing and crack sealed. They are getting the trucks ready for winter. Need to finish cleaning the gutters and tiger mow. They must also fix the sweeper. Joe Kalusky will get sweeper usage hours for George Wessner, Jr. for the next meeting. Joe called and got prices for hauling material to the building. Would cost more to have it hauled in, plus the driver would have to use our equipment to push stone, etc. back and they are not insured under our policy. George Wessner, Jr. has no problem with our guys hauling in on rainy days or slow days.

Brian Carl and George Wessner, Jr. met with Lehigh County Authority about taking over our sewer lines. George said the LCA wants to take it over and would like to have money out of our sewer fund. The money they would take would be ear marked for Lowhill Township residents in case something needs to be fixed. George suggested possibly handing over \$50,000 to the LCA. Charles Waters said that this could happen rather quickly. Brian Carl said it should be done by the January meeting. Richard Hughes told Charles Waters to offer the

LCA \$50,000 from the sewer fund. George Wessner, Jr. said we always have the option to take the sewer lines back from the LCA.

Robb Werley met with two architects to discuss updating the Municipal Building. Architectural Studios fees are not to exceed \$5000. LB & W Design Associates fees are not to exceed \$3400, this firm also employs a township resident, Asa Hughes, who also sits on our UCC Board of Appeals panel. Both firms came back with proposals. Fees are about the same. Regardless of who we choose, the design would be the Township's. George Wessner, Jr. made a motion to accept the proposal from LB & W Design Associates dated 10/15/2014. Richard Hughes seconded the motion. Motion carried.

**Junkyard Licenses:**

Richard Hughes made a motion to approve the junkyard licenses for RH Kressley, Leah Landis and J. Bruce Mordant for the 2015 year. Robb Werley seconded the motion. Motion carried.

Carol Betz, Tax Collector said there will be changes in the method for tax collection. Act 164, Carol must appoint a deputy collector with the approval of the Board. Carol would like to appoint Phyllis Breininger, who is tax collector for Heidelberg Township. Richard Hughes made a motion to accept the recommendation of Carol Betz to use Phyllis Breininger as a deputy tax collector. George Wessner, Jr. seconded the motion. Motion carried. All collectors must be qualified by 10/22/2015. Carol must have 6 credits each year, which she does at the convention each year. Must have a background check with petition when running for office, and the Secretary must keep a copy on file.

Richard Hughes stated that we had a Budget meeting before the Board meeting tonight. The proposed budget will be available for public review for 20 days prior to being adopted at the December meeting.

Christ Church at Lowhill, Jill will get information on them to the reporter to put in the Northwestern Press. Also, will keep on the agenda for next month. Charles Waters stated that this Saturday is scouting for food. Northwestern Ambulance Corp. handles a very small portion of Lowhill Township. They are asking for \$50,000 donation. We are not in the position to donate that kind of money. They only have one ambulance that covers all areas. Cetronia Ambulance Corp. has the capacity to cover our entire Township. Jill has previously asked for financials, which were never provided. The Board will not decide on making a donation until they are received. Brian Carl will ask Cetronia to come to the next Board meeting.

Richard Hughes made a motion to adjourn, seconded by Robb Werley. Motion carried. The Lowhill Township Board of Supervisors meeting was adjourned at 8:13 pm.

Respectfully Submitted,