

**LOWHILL TOWNSHIP
BOARD OF SUPERVISORS
APRIL 4, 2013
MEETING MINUTES**

The Lowhill Township Board of Supervisors meeting was called to order at 7:30 pm at the Municipal Building by Chairman Richard Hughes, also in attendance were George Wessner, Jr, Vice Chairman; Frank Dengler, Member; Attorney Keith Strohl, Esq.; Brian Carl, Administrator; Roy Stewart, Engineer and Jill Seymour, Secretary.

After the Pledge of Allegiance, Frank Dengler made a motion to approve the March 7, 2013 meeting minutes, as written. George Wessner, Jr. seconded, it was unanimous. George Wessner, Jr. made a motion to pay the monthly bills as submitted. Frank Dengler seconded, it was unanimous. Richard Hughes called for public comment, hearing none, he moved on with the agenda. Richard Hughes noted a change to the agenda and went into Executive Session with Keith Strohl, George Wessner, Jr., Frank Dengler and Carl Kressley to discuss personnel matters and legal advice at 7:32 pm. The meeting was called back to order by Richard Hughes at 7:50 pm.

Auditor Stacey Schappell was present to give some recommendations to the Township. She recommends PO's for purchases and asked if there is a limit of authority for purchasing. Richard Hughes noted that Carl Kressley has a \$500 buying limit, after that amount, the board must approve any purchase. The board has a \$1000 limit, after which, a majority vote must be taken for the purchase.

Brian Carl met with Charles Waters on March 21, 2013 to discuss the burn ordinance. Brian is waiting on a few minor changes. Richard Hughes would like to wrap up the ordinance and asked Keith Strohl to let Charles Waters know that he would like to get this ordinance adopted as soon as possible.

Roy Stewart recommends the Township use Telco for maintenance at the stop light at SR 100 and Kernsville/Claussville Road. Richard Hughes made a motion to award maintenance for the traffic light to Telco; George Wessner, Jr. seconded the motion. It was unanimous. There is a slight timing issue with the light. Ryan Christman contacted PennDot, they will contact the contractor since the light is still under their agreement. Frank Dengler asked about the pole on Kernsville Road by the light, since it is very dangerous and has been hit twice since the light is up and running. Roy Stewart will draft a letter.

Brian Carl discussed the Tough Mudder event. There are some concerned residents. No zoning permits have been issued to this point. An E & S plan, traffic study and plot plan are still needed prior to any permits being issued. A representative for Tough Mudder will be at the May meeting. Rick would like to recoup administrative costs spent from Tough Mudder. He doesn't believe that the Township or residents should have to pay for this event. Brian will have an agreement drawn up that they will reimburse tax payer money to the township.

Regional grant has received a conditional approval for the four townships. Brian is representing Lowhill and Weisenberg Townships'.

Carl Kressley is getting ready for cleanup day. They tiger mowed; have been sweeping the streets, cleaning gutters and drain ditches. They need to crack seal and prepare for oil and chip. The plow hitch is in for the GMC, needs to be picked up. They will be washing and cleaning the bridges. Don Link from the rec field would like some help. Rick is in favor of helping them out with whatever they need.

Brian Carl discussed billing fire calls with Charles Waters, Charles believes this is a good idea. Nonresidents would be billed for accidents, spills, etc. Weisenberg is working on an ordinance, Lowhill will look at that ordinance and most likely follow suit.

Lowhill Township opened the road material bids. The bids came in as follows: Slatedale Aggregate, Eastern Industries, Lehigh Asphalt and EJ Brenneman all have valid bid bonds. Richard Hughes made a motion to table the bids until the May meeting for award. George Wessner, Jr. seconded, it was unanimous.

The four township oil bid will be awarded by Lynn Township at their April meeting.

Richard Hughes will be voting delegate at the PSATS Convention. Lowhill will align with PSATS w the exception of two. The health insurance renewal is due in May. Rate for Capital Blue Cross renewal went from \$82,372.7 per year to \$109,000 to renew per year. The choices have been narrowed to Capital Blue Cross and Highmark Blue Shield. The coverage is the same, co pay and ER visit is a little different. Savings to go with Highmark is \$25,981 per year. Yearly cost is \$83,660. Richard Hughes made a motion to award Highmark the health plan for 2013-2014. Frank Dengler seconded, it was unanimous.

Keith Strohl looked into the cell tower on the township property. An extension was done back in 2009 to include expansion. If they go over 1000 sq. ft. the township gets \$40 more per month.

Richard Hughes opened the floor for public comment, hearing none he made a motion to adjourn the meeting. George Wessner, Jr. seconded, it was unanimous.

The Lowhill Township Board of Supervisors meeting was adjourned at 8:50 pm.

Respectfully Submitted,